



Hopewell Memorial Post 146, The American Legion

Summary of Previous Meetings

April 16, 2024 General Membership Meeting and
the May 7, 2024 Executive Committee Meeting

June 8, 2024

The following is a summary of the May 21, 2024 General Membership Meeting and the June 4, 2024 Executive Committee Meeting.

May 21, 2024 General Membership Meeting

1. The meeting began with the Quarterly New Member Indoctrination. Six new members completed the indoctrination.
2. Summaries of the April 16, 2023 General Membership Meeting and the May 7, 2024 Executive Committee Meeting were provided for member review on the Post website and presented at the meeting. Summaries were accepted with no corrections.
3. Officer Reports:
 - a. Membership (1st Vice):
 - Presented three new applicants to consider for membership: Kenneth Walton (US Army), Victor Howard (US Army), and Devin Clinevell (US Navy)
 - Present one transfer applicant for membership: Joseph Blackmon (transfer from Post 141)
 - ★ ACTION: A motion was made, seconded, and APPROVED to accept the aforementioned membership applicants as members of the Post.
 - 2024 Membership Campaign: currently the Post has: 58 Online Renewals, 43 New Members, 43 PUFL Members, and 297 Post Renewals
 - Post stands at 98.73% of the Department's 394 renewal target with 389 members in good standing. With the addition of the four new members, the Post will reach 393 members as of May 21st – one (1) short of the target.
 - Members who have already renewed for 2024 but want to take advantage of the multi-year program to renew for 2025, 2026 and 2027, were encouraged to do so now before the national dues increase of \$5.00, takes effect on July 1, 2024. Members may renew their membership for a three-year period on the National website ONLY at: <https://www.legion.org/renew>.
 - Personally met with the Hopewell High School JROTC Senior Instructor, Lt. Col (Ret.) Jermiah Pray – 248-885-6272; jpray@hopewell.k12.va.us

- b. Americanism/ Children & Youth Programs (2nd Vice): No report
- c. Bingo/Gaming (3rd Vice): Bingo Gross Income in April was \$47,447.00; the 10% Donation Requirement was \$4,744.70. Total Donations plus Other Uses for April was \$7,276.00. Gross Income as of April 30th was \$220,555.50. The Donation Requirement was \$22,055.55. Total Authorized Uses at the end of March was \$29,093.03, which put the Post \$7,037.48 or 31 percent over target thus far for the year.
- d. Post Finances (Fin Off): For EOM March - Total Income: \$84,938.64. Total Expenses: \$69,865.89. Net Income: \$15,072.75. A detailed Financial Report is attached at Enclosure 1
- e. House Committee:
 - Updated Post House Rules were approved by the Executive Committee at the May 7th meeting. Changes are:
 1. All members must have and use a Key Fob for entering the Post. Initial fob is provided free. Extra or replacement Fob cost \$10
 2. Post will be CLOSED on the following holidays: Easter, Memorial Day, Fourth of July, and Christmas Day.
 3. If a Legion member from another Post violates House Rules, a report of the incident and any disciplinary action taken will be reported to his or her home Post.
 - In recognition of National Public Works Week, the Post provided lunch for Hopewell Public Works employees today. About 40 people attended.
 - The Post will host the 4th District Spring Conclave on Sunday, June 2nd. The Post will provide lunch beginning at 12:30 pm and the meeting begins at 2:00 pm. All members are invited to attend.
- f. Service Officer: No report
- g. Chaplain: Invited everyone to attend Bible Study on the 2nd and 4th Monday nights each month. Completing the study of the Gospel of Matthew.
- h. Historian:
 - May 24, 1844 - Telegraph inventor **Samuel Morse sent the first official telegraph message**, "What hath God wrought?" from the Capitol building in Washington, D.C., to Baltimore, a distance of just 39 miles.
 - May 31, 1862 - During the American Civil War, **the Battle of Seven Pines** occurred as Confederate General Joseph E. Johnston's Army attacked Union General George McClellan's troops in front of Richmond, Virginia and nearly defeated them. Johnston was badly wounded. Confederate General Robert E. Lee then assumed command, replacing the wounded Johnston. Lee renamed his force the Army of Northern Virginia.

- i. Sgt-at-Arms: Extended an invitation to Legionnaire Yasmin Gonzalez to become Asst Sgt-at-Arms for the coming Legion Year. Invitation was accepted.
- j. Judge Advocate: N/A
- k. Executive Committeemen: No report

4. Correspondence: None presented

5. Old Business: (Cdr): Replacing the Post Building Roof

BID COMPARISONS – ROOF REPLACEMENT			
Company Name	Richard Scott Roofing	Roof Services Tecta America	Top Gun Paint & Power Wash
Company Type	Local Roofing	National Roofing	Local Company
Actions			
1. Remove old roof	1. As required	1. As required	1. As required
2. Inspect base roof, repair as needed	2. Included in price	2. \$4.24/ft ² metal deck - \$5.75 ft ² wood deck	2. \$6.35/ft ² for all deck repairs
3. Install new material	3. 6 mil Thermoplastic Olefin (TPO) membrane	3. 6 mil Thermoplastic Olefin (TPO) membrane w/ 2.6" rigid roof board insulation	3. 6 mil Thermoplastic Olefin (TPO) membrane w/ rigid roof board insulation (2.6" to 5" as required)
Warranty [All bidders require annual inspections to keep warranty active]	One year warranty on labor and 5-year limited warranty on roof.	Two (2) year local installer warranty plus 20-year manufacturer's warranty on labor and material.	Limited warranty on labor and roof.
Begin Work	Set schedule once contract signed	Begin July 1st	Set schedule once contract signed
Cost	\$105,000.00	\$107,200.00	\$175,000.00* * Building owner must provide Sky Tracked Forklift [additional cost]

Chart - Roof Replacement Bid Comparison

The Post Adjutant, on behalf of the Executive Committee presented the committee’s recommended vendor to repair/replace the Post building’s roof. The presentation featured a comparison of all bids and a short background of each company. (See Roof Replacement Bid Comparison Chart)

Questions were taken after the presentation. Discussion focused on the unknown issues of the integrity/condition of roof decking material and possibly the roof supports. As the true condition of the decking and supports won’t be known until after the old roof(s) are removed, it was the sense of the membership that money allocated to repair and then replace the roof should take those concerns into account.

★ **ACTION:** A motion was made, seconded, and APPROVED to:

- a. Select Roof Service (a Tecta America Company) as the vendor to repair/replace the roof at an agreed price of \$107,200.00, with an understanding that should repairs to the roof deck be necessary, they will be charged at the prices shown in the bid.
- b. Authorize the expenditure of a total of \$150,000.00 so necessary repairs may be made to the roof decking and other parts of the roof.

- c. Ensure that the contract with Roof Services includes stipulations about what the Post's recourse may be should the company not fulfill the contract.
- d. Work would begin on Monday, July 1st and continue until completed.
- e. Identify the cost of the annual roof inspection as required by the warranty.

6. New Business (Cdr): Elections

Lee Dixon, Nominating Committee, presented the following slate of officers for 2024-25:

Position	Name	Position	Name
Commander	Johnnie Owens	Finance Officer	Rob Stepp
1st Vice Cdr	Jonathan Singleton	Chaplain	Fred Sissan
2nd Vice Cdr	Warren Gerard	Historian	Chai Gallahun
3rd Vice Cdr	Gary Easter	Sgt-at-Arms	Michael Bonneville

3rd Yr Executive David Whipp (three-year term)

The commander called for nominations from the floor for each position. There were no nominations from the floor

★ ACTION: A motion was made, seconded, and APPROVED to accept the entire slate by acclamation. Officers elected will begin their term of office on July 1, 2024. An installation ceremony will be held on Sunday, June 30, 2024.

7. Good of the Legion (Cdr):

- 50/50 Drawing (Sgt-at-Arms): Mike Bonneville won \$12.00 in the 50/50 drawing. Legionnaire Bonneville donated his winnings to the Post.
- Progressive Attendance Drawing (Sgt-at-Arms): The jackpot stood at \$180. The number drawn was 229 belonging to Legionnaire Ronald Mansfield. As Legionnaire Mansfield was not present, the jackpot will be \$200 at the June 18, 2024 meeting.

June 4, 2024 Executive Committee Meeting

- 1. Summary of Previous Meeting (Adj): A Read-Ahead Packet which included a summary of the May 7, 2024, Executive Committee Meeting was provided to all committee members prior to the meeting. The meeting summary was reviewed and approved.

3. Officer Reports:

- Membership (1st Vice):
 - 395 members are current for the 2024 campaign with 18 members participating in the three-year membership plan
 - The Post achieved 100% of the 2024 target (394 members).
 - The Post has received three new applications for membership: John Oakley (Army), Albert Schraner (Army), and Damario Evans (Navy); and two transfer applications: Edward Howell and Jimmie Franchok (both from Post 141)
 - Members who have already renewed for 2024 but want to take advantage of the multi-year program to renew for 2025, 2026 and 2027, please do so now before the national dues increase of \$5.00, takes effect on July 1, 2024.
<https://www.legion.org/renew>
 - National membership renewal notices went out the week of May 15th. Members are reminded that the mailing list is pulled about six weeks in advance so anyone who renewed in May or thus far in June, is likely to receive a notice even though they have already renewed.
- Americanism/Children & Youth (2nd Vice): No report
- Bingo (3rd Vice): Bingo Gross Income in May was \$56,455.50; the 10% Donation Requirement was \$5,645.55. Total Donations plus Other Uses for April was \$8,069.67. Gross Income as of May 31st was \$277,011.00. The Donation Requirement was \$27,701.10. Total Authorized Uses at the end of March was \$37,162.70, which put the Post \$9,461.60 or 34 percent over target thus far for the year.
- Finances (Fin Off): Report for EOM May - Total Income: \$79,780.83. Total Expenses: \$84,750.09. Net Income: <\$4,969.26>. A detailed Financial Report is attached at Enclosure 1.
- House Committee: The committee has accomplished or is working on the following:
 - Historic Hopewell's Lunch 'n Learn Series is underway and the month of May saw very good participation. ALA volunteers take orders, serve lunches, and clean the Hall after the event so all is ready for Bingo that evening. In the past two weeks, lunch revenue has exceeded \$250 each week. In total, the Post saw \$571.00 so far from Lunch 'n Learn.
 - Raise the Roof Campaign:
 - Initial information about the campaign included in the June newsletter.
 - The Finance Officer is checking with Truist Bank to see how best to establish a separate account for holding all donations received. We ask all members to donate and give us the name and address of any

company or group to which they belong so we might send a formal donation request.

- Donation request letter is prepared for mailing to local businesses and organizations. We are asking people to identify possible donors.
- Donation e-mail targeted at all Post members under development
- Poythress Street will be closed Tuesday June 11th and Wednesday June 12th for movie company filming.
- Working with Roof Services and Automatic Climate (HVAC services) to coordinate roof repair during the first week of July.
- Service Officer:
 - a. Denise Carrier will fill the position of Post Service Officer; Larry Gammon is the Certified Service Officer. Larry will work with Denise on assistance cases
 - b. Veteran Community Network of Central Virginia (VCNCV): Working with members of the network to directly help veterans – we are a “team member of the network.” For example, recently assisted a veteran in Richmond who was being evicted from his apartment. He is blind and handicapped, and members of the network found a new apartment for him and helped with moving his belongings into it. On May 11th, VCNCV conducted an “End of Life” Seminar in a Richmond church. Very professional with great information. The Service Officer suggested the Post consider hosting similar seminars using the same format as “Lunch ‘n Learn.”
 - c. People are having difficulty telephoning the VA Medical Center in Richmond. One way to contact the hospital is by using ‘MyhealthVet’ [myhealth.va.gov]. Training may be available through Tech For Troops for those not computer literate. This is another topic which might be presented as a “Lunch ‘n Learn” type of event.
 - d. The VCNCV’s focus is in five areas: 1) Improving Knowledge of Veteran Resources; 2) Eliminating Veteran Homelessness; 3) Improving Access to Healthcare Information; 4) Suicide Prevention; and 5) Veteran Employment
 - e. Still working nine veteran claims
- Chaplain: No report
- Sergeant-at-Arms: Next new member indoctrination is scheduled for July 16th.
- Historian: Special dates and events:
 - June 5, 1968 - **Robert F. Kennedy was shot and mortally wounded** while leaving the Hotel Ambassador in Los Angeles. The shooting occurred after a celebration of Kennedy's victory in the California presidential primary. He died at 1:44 a.m., June 6, at age 42, leaving behind his wife Ethel and eleven children, the last one born after his death.

- June 6, 1944 - **D-Day**, the largest amphibious landing in history, began in the early-morning hours as Allied forces landed in Normandy on the northern coast of France. Operation Overlord took months of planning and involved 1,527,000 soldiers in 47 Allied divisions along with 4,400 ships and landing craft, and 11,000 aircraft. By the end of the day 150,000 Allied soldiers and their accompanying vehicles had landed. The allies suffered 15,000 killed and wounded in the assault on the beaches.
- June 11, 1994 - After 49 years, **the Soviet military occupation of East Germany ended**. At one time there had been 337,800 Soviet troops stationed in Germany.
- June 14, 1775 - The first U.S. Military service, **the Continental Army** consisting of six companies of riflemen, **was established by the Second Continental Congress**. The next day, George Washington was appointed by a unanimous vote to command the army.
- June 14, 1777 - John Adams introduced a **resolution before Congress mandating a United States flag**, stating, "...that the flag of the thirteen United States shall be thirteen stripes, alternate red and white; that the union be thirteen stars, white on a blue field, representing a new constellation." This anniversary is celebrated each year in the U.S. as Flag Day.
- June 14, 1951 - Univac 1, **the world's first commercial electronic computer was unveiled in Philadelphia**. It was installed at the Census Bureau and used a magnetic tape unit as a buffer memory.



- Judge Advocate: N/A
- 1st, 2nd, and 3rd Year Executives: No report



3. Correspondence: A 'Thank You' card and letter were received from the Fort Gregg-Adams Holiday Helper Association in response to the Post's donation to their program.
4. Donation Requests (Donation Coordinator):
 - a. a. Pregnancy Support Center of the Tri-Cities requested support as a sponsor for their Oldies Night Fundraiser at the Tractor Museum on June 28th. No amount is specified. [Post last donated \$200 in 2022] The Center provides "compassionate care to women unprepared for pregnancy by offering education, resources, and practical help to assist them in making life affirming choices." Recommend \$250
 - b. Crater Community Hospice donation request with no amount specified. In the past the Post has given \$500. Recommend \$500

- c. West End Post 125 requests sponsors for their 2024 American Legion Baseball Program. The Post is trying to raise \$37,000 to field a team and provide uniforms, equipment, umpires and the regular season entry fee, plus post-season play-offs, and tournaments. Sponsor Levels are: Hall of Fame - \$5,000; Grand Slam - \$1,000; Home Run - \$500; Triple - \$300; Double - \$200 and Single - \$100. Recommend \$500 as a Player Sponsor
- d. Recommend a donation of \$2,000 to the John Randolph Foundation. The purpose of this donation is to replace the \$2,000 used to provide this year's scholarship. The amount would be added to the Post account increasing the investment principal. Recommend \$2,000
- e. Richmond Blazers -Local handicapped veterans sports team from the Richmond VA Hospital who compete at the National Veterans Golden Age Games. Requesting support to allow them to travel to Salt Lake City for this year's games. Most often, the cost of participation is paid by the athlete. Cost is \$1,420 per athlete. Recommend \$1,420 to sponsor one athlete
- f. Service Officer requests a second donation to the newly formed Veterans Community Network of Central Virginia. Service Officer recommends \$5,000

Total Recommended Donations: \$9,670.00

★ ACTION: A motion was made, seconded, and APPROVED to take the following donation actions:

1. For the Pregnancy Support Center of the Tri-Cities: \$250.00
2. For Crater Community Hospice: \$500.00
3. For West End Post 125: \$500.00 to support their 2024 American Legion Baseball Program
4. For the Richmond Blazers: \$1,420.00 to sponsor one athlete at the National Veterans Golden Age Games – conditional upon verifying that the team or its sponsoring organization is an IRS recognized nonprofit or government entity
5. For the Veterans Community Network of Central Virginia: \$5,000.00 to further support the organization's effort to establish itself as a 'central clearing house' for veteran-related information and assistance
6. Donation to the John Randolph Foundation (Post 146 scholarship fund) was deferred

Total Approved Donations: \$7,670.00

5. Old Business:

The Finance Officer suggested that the money allocated to provide breakfast for the Paralyzed Veterans of America (House Committee action) plus the \$7,670.00 approved for donations come from the V-Tabs (electronic gaming machine) account.

After questions and discussion, the committee concurred with the Finance Officer's recommendation.

6. New Business:


Suggestions were made to do the following to support the Raise the Roof Campaign:

- a. Set up a booth at the Thursday Farmer's Market to request donations for the roof and publicize membership in the American Legion and Post 146. Action: Warren Gerard
- b. See if it is possible to solicit donations from members in the Club Room by adding the donation to their bill. If the member donates, they receive a special sticker. Action: House Committee

7. Good of the Legion:

- a. It was recommended that the 1st Vice Commander have business cards made and that some be available at the bar should a prospective members have questions about membership. Action: Jonathan Singleton
- b. Because the Legion will be closed July 1st through the 7th, the next Executive Committee cannot be held on July 2nd. After discussion, it was decided to move the July meeting to Friday, July 12th at 7:00 pm.

Official Summary of the Meeting/Conduct of Business is attested by the undersigned.



Robert H. Brown, Jr., Adjutant

Post 146 Summary Financial Report

MAY 2024

Post Business and Administration

Income

Contributions	\$ 320.00	
Membership Dues	\$ 1,891.00	
Gaming	\$49,144.00	
Earnings	<u>\$28,425.83</u>	
Total Income		\$79,780.83

Expenses

Bank/Credit Card Payment	\$ 8.00	
Donations	\$ 2,250.00	
Personnel	\$17,266.75	
Club Supplies	\$15,787.98	
Reimbursements	\$ 986.70	
Rental Refund	\$ 350.00	
Electronic Game Fees	\$30,886.07	
Printing/Postage	\$ 735.82	
Maintenance/Utilities	\$ 9,915.86	
Membership Dues	\$ 116.00	
Insurance	\$ 875.00	
It Services	\$ 1,383.17	
Bartender Event Fee	\$ 100.00	
Sales Taxes	\$ 1,568.49	
Other Taxes	\$ 1,673.85	
Miscellaneous	\$ 846.40	
Total Expenses		\$84,750.09

Total Net Income **-\$4,969.26**

BINGO MONTHLY RECAP – MAY

Month	Gross Income	10% Rqmt.	Donations	Other Uses	Total Auth Uses	Available for Donation
May 2024	\$56,455.50	\$5,645.55	\$2,250.00	\$5,819.67	\$8,069.67	\$9,461.60
31 May 24	277,011.00	\$27,701.10	\$13,500.00	\$23,662.70	\$37,162.70	+/- Target +\$9,461.60