



Hopewell Memorial Post 146, The American Legion
Consolidated Summaries of Previous Meetings

**April 21st General Membership (cancelled) and
May 5th Executive Committee Meetings**

May 12, 2020

The regular General Membership Meeting scheduled for April 21st was cancelled in accordance with Commonwealth and City of Hopewell health restrictions.

The following is a summary of the May 5, 2020 Executive Committee Meeting. This meeting was conducted electronically (teleconference) due to restrictions placed by the Commonwealth and the City of Hopewell as a result of the Coronavirus (COVID-19) epidemic.

1. **Summary of Previous Meeting** (Adj): Summary of the April 7, 2020 meeting was reviewed and approved.

2. **Correspondence** - None

3. **Officer Reports**

Membership (1st Vice):

- As of April 29th, renewal stood at 98% of target with 6 people still to renew.
- Five candidates have applied for membership:
 - * Hope Wallace - US Marines * Donald R. Lauter - US Army
 - * Calvin A Hunter - US Navy * Richard D. Sakowitz - US Marines
 - * Earlie E. Coleman - US Navy

Action: A motion was made, seconded, and APPROVED to accept the above-named applicants for membership in the American Legion and Post 146.

• Americanism and Children & Youth (2nd Vice):

- Judging for the John Randolph Scholarship Program was accomplished electronically. The winner of this year's Hopewell Memorial Post 146, Daniel W. Barbee Memorial Scholarship is Danielle Milan. Scholarship winners was publicly announced on May 7th.
- Because school is closed, this year's American Legion awards for General Military Excellence and Scholastic Excellence were not presented. As both recipients were in their junior year this year, the awards will be presented when school re-opens in September.

- Bingo (3rd Vice): \$4,300.00 is balance in BINGO account. We must pay \$1,100 toward 1st Quarter taxes from that.
- Post Finances (Fin Off): Beginning Balance: \$101,536.33; Gross Deposits for all accounts: \$16,075.05; Expenditures \$35, 220.35. Net end of month balance for March was \$82,387. (see attached report). Note, the Post submitted an application for financial relief through the federal Payroll Protection Plan on March 27th (via BB&T). Post application was not acted upon. Request is still pending.
- House Committee: The committee has accomplished the following:

Club Room:

- Liquor lockers and coffee bar relocated
- New ceiling fans installed
- New ceiling tiles installed
- Walls cleaned, repaired, and repainted
- Relocated electrical outlets and installed new overhead lights (LED)
- Wall Speakers relocated

The Committee established a working budget of \$6,500 to accomplish the renovation work.

Equipment Repair: Completed emergency repairs to HVAC unit serving the kitchen (not part of renovation project)

Roof Repair: Awaiting cost estimates for repair. Received two estimates for replacement which run between \$50,000 and \$70,000. Awaiting a bid for repair work only which is estimated at \$4,500.00. 3rd Vice recommended that the approximately \$3,400 in the restricted account be applied toward roof repairs.

Action: A motion was made, seconded, and APPROVED to designate \$3,400 in the restricted account be applied toward roof repairs.

- Service Officer: No report
- Chaplain: No new illness or deaths to report.
- Historian: No report
- Sgt-at-Arms: No report
- Judge Advocate: The April 15th deadline for officer nomination passed with no additional nominations received beyond the slate of officers recommended by the Officer Nomination Committee. As there is only one nomination for each officer position, it is recommended that the proposed slate be accepted.

The officers nominated for the 2020-2021 Legion Year are:

Commander: Dave Harless	1st Vice Cdr: Wanda Knight
2nd Vice Cdr: Robert Horneck	3rd Vice Cdr: Robert Stepp
Finance Officer: Mark Mauger	Chaplain: Valerie Keefer
Sgt.-at-Arms: Michael Bonneville	Historian: Robert H. Brown, Jr.
3rd Year Executive: Larry Nesbitt	2nd Year Executive: Ed Sanders
1st Year Executive: Clyde Powers	Judge Advocate: Andrew Pawlowski
Adjutant: Robert H. Brown, Jr.	

- 1st, 2nd, 3rd Executives: No Reports

4. **Donation Requests** - Suspended until BINGO resumes

5. **Old Business**

- a. Current Business/Operating Restrictions: (Cdr) Updated the committee on the latest guidance from the City of Hopewell
- b. Status of application for Federal Payroll Protection Program (Cdr) [See Finance Officer report]
- c. Pending Major Purchase Actions: Status Reports [updates]
 1. Electrical System Evaluation: [see House Committee Report]
 2. Approved Decorating Committee Recommendations: [see House Committee Report]
- d. ABC License Application: Case agent requested personal information on three additional officers. Forms completed, awaiting driving records from VA Department of Motor Vehicles. Once that information is received, it will be submitted to the ABC Case Officer.
- e. Preparations for Officer Elections: (Nominating Committee) [See Judge Advocate report]

6. **New Business**

- a. Newspaper Ad: The Progress-Index will run a special WWII "End of the War" 75th Anniversary section and would like the Post to sponsor with an ad. Should the committee choose to run an ad, a proposed ad is shown at right.

Action: A motion was made, seconded, and APPROVED to purchase one-half page ads (\$375.00) in the special 75th



Anniversary of the end of WWII section of an upcoming issue of the Progress-Index.

- b. Hopewell HS Basketball Sponsor: High School Athletic Program is looking for basketball sponsors.

Items with logo will be given out during the basketball season which runs September through March with names of sponsors appearing in programs and announced at each home game.

Last year, the Post supported this program with the purchase of 300 t-shirts. (Example at right) Believe that the shirts will be similar this coming season. We have the option to change the logo.

Action: A motion was made, seconded, and approved to donate \$700 to the Hopewell HS Athletic Program for the purchase of 300 t-shirts.



- c. Commander made mention of the excellent work being done by the ALA and Debbie Davis in making and distributing facemasks to a variety of people and organizations, especially nursing homes. Suggestion was made to donate \$250 to the ALA to support purchase of materials and supplies used to make the facemasks.

Action: A motion was made seconded and APPROVED to donate \$250.00 to ALA Unit 146 to support the purchase of materials for the production of facemasks.

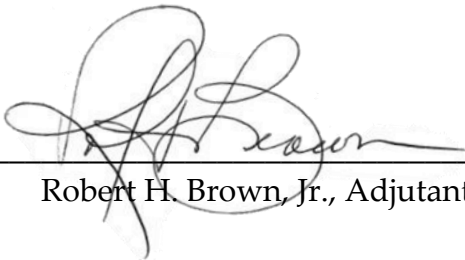
- d. Challenge Coins: The press of business has caused a drop in the number of Post 146 Challenge Coins presented to recognize outstanding support for the Post and Post programs. The commander asked the committee to authorize him to award challenge coins for contributions to the Post. The adjutant must maintain a list of challenge coin recipients. Further, the commander must report who has been awarded a challenge coin and the member recognized at a general membership meeting.

Action: A motion was made, seconded, and APPROVED to allow the Post Commander to award Post Challenge Coins to recognize contributions to the Post. The commander must report who has received a challenge coin and, if at all possible, the member recognized at a general membership meeting.

7. Good of the Legion

- a. As there will not be any ceremony this Memorial Day at City Point National Cemetery or the Virginia War Memorial, the Virginia War Memorial will present a virtual Memorial Day ceremony on their website.
- b. The Department of Virginia Annual Conference scheduled for July 8-12 has been cancelled.
- c. The Department of Virginia Legion College scheduled for July 31-August 2 at the Double Tree Hotel in Richmond is planned to happen.
- d. Virginia Women Veterans 2020 Summit is scheduled for June 17th. Go to <https://www.dvs.virginia.gov/education-employment/virginia-women-veterans> for details.

Official Summaries of Meetings/Conduct of Business is attested by the undersigned.



Robert H. Brown, Jr., Adjutant